

Proceedings of the Director, Highways Research Station, Guindy, Chennai - 25.

Present. Thiru.A.Venkatachalam, M.E.,

Proceeding. No. 02/ A1 / 2026-1

Dated. 25.06.2026

Sub : Establishment - Highways Department - Highways Research Station - Delegation of Powers to Joint Director - by the Director, Highways Research Station- Orders Issued - Reg.

Ref : G.O.(D) No.289/Highways and Minor Ports (HK.1)
Dept/Dated: 17.12.2024.

The Director, Highways Research Station, Chennai-25 is pleased to delegate the following powers to Tmt.P. Latha, Joint Director, Highways Research Station, Chennai-25 with effect from 25.06.2026.

1. According sanction to all kinds of leave in respect of Assistant Engineers beyond 39 days and in respect of Deputy Directors / Divisional Engineers of HRS Lab including Regional Laboratories, Divisional Engineers / Assistant Divisional Engineers of Quality Control Divisions to a period up to 39 days as per G.O.Ms.No.588/PW (HK.2) Department, Dated 12.04.1993.
2. According sanction of LTC to the Assistant Divisional Engineers of Quality Control Divisions and the Assistant Directors & Deputy Directors of Highways Research Station including Regional Laboratories.
3. According sanction of Temporary GPF advance, all kinds of Part Final withdrawals & Refund of Amount under SPF scheme to Deputy Directors /Divisional Engineers of Quality Control Divisions and the Assistant Directors of Highways Research Station including Regional Laboratories.
4. According sanction of LTC Advance, Tour Advance and TA Bills to Deputy Directors / Assistant Directors of Highways Research Station, Divisional Engineers of Quality Control Divisions and the Assistant Directors of Regional Laboratories.
5. According sanction of Increments, Fixation of Pay to the Deputy Directors of Highways Research Station and Divisional Engineers of Quality Control Divisions and Assistant Directors of Highways Research Station including

Regional Laboratories.

6. The confidential reports and personal files of the Assistant Engineers/Assistant Directors including Regional Laboratories and Assistant Engineers / Assistant Divisional Engineers of Quality Control Divisions shall be in the custody of Joint Director.
7. Superintendence of all research schemes of Highways Research Stations.
8. The Joint Director will be in charge of the office of the Director, Highways Research Station, when the Director is on Camp / Leave.
9. The Joint Director will be opening all the letters received in Highways Research Station / addressed to the Director, except Confidential letters, Government letters, Name covers, Letters from other departments, from other Chief Engineers and letters containing important issues.
10. The Joint Director will be opening the Confidential letters when the Director is on Camp / Leave.

28.5.6.2026
**For Director,
Highways Research Station
Chennai - 25**

To

Tmt.P.Latha,
Joint Director,
Highways Research Station,
Chennai-25.

Copy Submitted to: Director Table

Copy to:

1. All Deputy Directors, Highways Research Station, Chennai-25.
2. Administrative Officer / Superintendents.
3. P.A.O (East), Egmore, Chennai-8
4. Stock File
5. Office Staff by Circulation